

Academic Leadership Council  
Meeting Minutes  
1:00PM  
Friday, December 3, 2021  
Zoom

**Present:** Officers and voting members: C. Almeda, C. Barrett, D. Benard, J. Brady, D. Coblentz, K. Dockerty, K. Fuchs, C. Gearig, K. Grubka, V. Hileski, P. Jonas, T. Keena, D. Loucks, E. Martin, N. McClure, S. Myers, J. Ott, S. Ott, S. Pearson, B. Purdy, K. Rivard, C. Schauer, J. Stotz-Ghosh

**Non-voting attendees:** D. Alexander, R. Bair, N. Bergan, A. Cederberg, R. Cipicic, D. Coates, L. Depta, R. Durkee, P. Eagan, G. Fredericks, J. Hunerjager, T. Labadie, D. Lindsley, A. Marsh-Peek, G. Mead, A. Moore, C. Olson, R. Panico, J. Pozzuto, C. Pruis, J. Ratliff, W. Reynolds, B. Talsma, J. Wagner

1. Call to Order – 1:02pm
2. Review/Revise Agenda- none
3. Meeting Minutes of November 5, 2021- approved
4. Guests
  - 4.1. Russ Panico – Graduation updates
    - Commencement will take place on Sunday, December 10<sup>th</sup> @ 2:00pm. Faculty will need to arrive between 1-1:30pm in their full regalia.
  - 4.2. Jo Pozzuto – Academic Integrity Taskforce Check In
    - Goal for the first year is to gather data.
    - Will be meeting with academic departments starting in January.
    - Current members are G. Fredericks, A. Brandt, C. Salinas, M. Moses, M. Morales, J. Brady, B. Reynolds, J. Pozzuto.
  - 4.3. Gena Mead- Bookstore reminders
    - Bookstore will be ready for Winter 2022 sales by December 10. Financial Aid starts on December 20. Please watch for a survey requesting information and opinions on Open Education Resources.
5. The Shuffle
  - What is your areas or departments biggest accomplishment this semester?
6. Officer Reports
  - 6.1. Chair – Jenny Ott

- ALC leadership met with P. Eagan and Dr. Washington
- Faculty work environment has changed due to vacancy in support staff positions.
- Dec. 10 State of the College meeting will be held during the Jan. 6 Summit.
- Fall 2022 full-time faculty positions, more information to come.
- Thursday, Jan 6. ALC will meet from 2:30 to 3:20pm.

#### 6.2. Vice Chair – Philipp Jonas

- The Shuffle November question was “What one simple thing can we do this academic year to help students succeed?” Top result was- helping students individually.
- No Shuffle for the January meeting but will have a larger Shuffle in February that will require prep. February question- Where do you see your department in five years?

#### 6.3. Secretary – Cheryl Almeda,

- Reminders first 12 weeks classes grades due at noon on December 8.
- Send out your welcome email to students for winter 2022 semester before the College closes for the break.
- Remember to include the start and end date of your course.

#### 6.4. Master of Committees – Cynthia Schauer

- Reminder to send ALC information to your departments.

#### 6.5. Faculty Liaison – Steve Walman

- No report

#### 7. Academic Services – Paige Eagan

##### 7.1. Course & Curriculum – with Joe Brady

- New course-HUM 220 for summer of 2022
  - Motion to approve brought by S. Ott
  - 2<sup>nd</sup> by P. Jonas,
  - motion to approve new course HUM 220 passed

##### 7.2. Other

- Fall 2021
  - Classes end on or before Saturday, December 18
  - Graduation Ceremony on Sunday, December 19
  - Grades due by noon on Wednesday, December 22
  - Grades rolled and available to students on Thursday, December 23
  - Thank you for your work in guiding students along their educational journey this semester!
- Winter 2022
  - College Summit on Thursday, January 6 (morning, virtual)
  - Faculty Summit on Thursday, January 6 (afternoon, virtual)
  - Classes begin on
- January 10 for full semester, first half semester, and first 12 week courses

- January 31 for second 12 week courses
- March 3 for second half semester courses

For more detail, Semester Action Dates for Winter 2022 are available at

[https://home.kvcc.edu/file/public/workplace\\_resources/pdfs/Semester Action Dates - Winter 2022.pdf](https://home.kvcc.edu/file/public/workplace_resources/pdfs/Semester_Action_Dates_-_Winter_2022.pdf)

- General Reminders:

- Planning Events

If you would like Dr. Washington to attend and/or make remarks at an event that you are arranging, please reach out to Sherry Weber. There is a request form that helps with such scheduling, availability determination, and scope of participation. Also, all are encouraged to work with Jessica Potter when planning events. The initial event request can be submitted online via Ad Astra.

- College-wide Update

The college-wide update originally planned for December 10 will be covered during the virtual College Summit on January 6.

## 8. Faculty Support – Gail Fredericks

- Dec. 8<sup>th</sup> is the deadline for proposals
- Dec. 15<sup>th</sup> registration for Summit break-outs.

## 9. Unfinished Business

- No report

## 10. New Business

- No report

## 11. Outstanding Issues and Updates

### 11.1. Covid Updates – Dannie Alexander

- Go to [kvcc.edu/coronavirus](https://kvcc.edu/coronavirus) for the most up to date information.

## 12. Upcoming meeting dates for 2021-2022

12.1. Summit Days- Jan. 2022, 2:30 to 3:20pm

12.2. Feb. 4, 2022 @ 1pm

12.3. Mar. 4, 2022 @ 1pm

12.4. April 1, 2022 @ 1pm

12.5. May 6, 2022 @ 1pm

12.6. June 3, 2022 @ 1pm – TBD

13. Other

13.1. Reminders & Announcements

- No report

13.2. “Above and Beyond” – Cheryl Almeda

- E. Martin acknowledge Bonnie McGee for all of her work in supporting the deans and faculty.
- S. Myers thanked Mary Morehouse of her work in supporting faculty.
- K. Dockerty thanked Cynthia Schauer and Steve Walman for their years of services on the ALC committee.

14. Adjournment- 1: 48pm